

HOTEL BOOKING FORM- LANGHAM HOTEL BOSTON
WORLD LINK FOR LAW CONFERENCE, BOSTON – SEPTEMBER 2007

The Hotel Booking Form must be received before August 24 2007

GUEST INFORMATION

Title..... First Name..... Last Name.....
Company / Organisation.....
Address.....
..... Country.....
E-mail.....
Fax..... Telephone.....

ACCOMPANYING PERSON

Title..... First Name..... Last Name.....

ROOM TYPE (please mark) RATE: SINGLE OR DOUBLE OCCUPANCY

Guest Room **US\$ 255**

ROOM TYPE REQUESTED: **Non-smoking** **Smoking** **Queen (or King*)** **Two double beds***

**(subject to availability)*

- All above rates exclude 12.45% VAT, per night , per room. N.B. Check in time: from 3pm; check out time: 1pm
- Breakfast served daily in Cafe Fleuri ~ Continental Breakfast \$21.60; Langham Breakfast \$28.20 (inclusive of 5% VAT and 15% Gratuity (Breakfast not included in rate)
- No accommodation booking will be accepted unless accompanied by a deposit per room or credit card guarantee

Arrival Date/...../..... **Estimated local arrival time**.....**Departure Date**/...../.....

(To arrive for the first day 27/9/07 – book to arrive on Wednesday 26/9/07) Check in time 3.00pm; check out 1.00pm

PAYMENT DETAILS

All payment must be made in US Dollars (US \$) only.

Credit Card Payment

Please guarantee the total amount to my credit card;

Type of card (e.g Visa).....

Card holder's name :

Credit card number :

Card expiry date :

Security number* :

** Security number is last three digit numbes on the back of your credit card.*

Card holder's signature :

Date :/...../.....

CANCELLATION AND REFUNDS

- 24 hour cancelation policy: you must cancel your reservation by 2 pm the day prior to your scheduled arrival or you will be charged for one night's room and tax.
- Any hotel bookings or amendments received after 24 August 2007 (or after room block has filled) will be subject to hotel availability.

Completed Hotel Booking Form must be received before 24 AUGUST 2007
Fax +01 617 422 5163 or email form to: Bos.reservations@langhamhotels.com